

High Desert “Partnership in Academic Excellence” Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
February 7, 2023 - Public Meeting – 9:00 a.m.**

Meeting at: 17500 Mana Rd., Apple Valley, CA

**Additional Locations: 230 S. Waterman Ave., San Bernardino, CA; 2436 E. Morrow, Phoenix, AZ;
1936 De Anza Dr., Colton, CA; 15370 Cholame Rd. Unit.12, Victorville, CA**

Public may attend the meeting from computer, tablet or smartphone at this link:

<https://global.gotomeeting.com/join/612285245>

Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Lisa Lamb, President/CEO
2. **ROLL CALL:** Lisa Lamb, President/CEO
3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of December 6, 2022 Regular Meeting
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Approve Lewis Center Foundation Grant Application for LCER Ambassadors in the amount of \$3,000 – Lisa Lamb
 - .02 Fundraisers – Jisela Corona
 - i. High Desert Brew Fest
 - ii. Annual Gala
6. **INFORMATION INCLUDED IN PACKET:** (*Board members may ask questions on items for clarification.*)
 - .01 Lewis Center Foundation Financial Reports
 - .02 Donations 2022-23
 - .03 Lewis Center Foundation Board Attendance Log
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement or report on his or her own activities
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT**

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
December 6, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Lisa Lamb, President/CEO called meeting to order at 9:03 a.m.
2. **ROLL CALL:** Buck Goodspeed, Jessica Rodriguez, Marisol Sanchez, Genesis Vargas were in attendance. Members Sarina Daniel and Ambar Martinez were absent.
3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of November 1, 2022 Regular Meeting – On a motion by Buck Goodspeed, seconded by Jessica Rodriguez, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda Item 4.01.
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Fundraisers
 - i. Giving Tuesday Update – Jisela Corona reported that Giving Tuesday was shared well on social media, but we did not get many donations. We received about \$500.
 - ii. Gala – We are planning on September 2023 for the gala. We will need silent auction items. We also need to decide whom to honor. A possibility is our congressional representatives.
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 - .02 Donations 2022-23
 - .03 Lewis Center Foundation Board Attendance Log
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement or report on his or her own activities – Jisela noted that maybe we should do another fundraiser at Off the Grid in March or April, as we don't have any other fundraisers coming up. Marisol mentioned a teacher's night fundraiser at McDonalds. Teachers donate things like cookies and then families come to purchase them and proceeds go back to the school. There could be a contest by grade level and the winners get happy meals. Jessica asked if anything was raised for the Foundation at Noche. We didn't have a Foundation booth this year. The Ambassadors sold lighted balloons. Jisela thanked everyone for sharing the Giving Tuesday link. It is ongoing through the end of the year, so continue to share.
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT:** Lisa Lamb adjourned the meeting at 9:27 a.m.

LEWIS CENTER FOUNDATION GRANT APPLICATION

To request financial support towards non-budgeted requests, please fill out this application and submit it to the Lewis Center Foundation. Recipients are selected by Lewis Center Foundation Board members and Lewis Center staff. **(Not applicable for budgeted items.)**

1

Name: Teresa Dowd

Date: 1/9/23

Phone #: 760-946-5414 x201

E-mail: tdowd@lcer.org

Site: AAE NSLA LCER

Amount Requested: \$3,000

2

Purpose of Grant: To help fund the Lewis Center Ambassador trip to Washinton D.C. to meet with legislators to advocate for quality education, meet with NASA HQ regarding GAVRT and visit historical sites.

3

How will this request contribute to the LCER? This trip supports the Lewis Center mission to prepare students for success in a global society. It also will maintain our connections to our legislators and NASA.

4

What efforts are you pursuing to raise the necessary funds? The Amabassadors have participated in several fundraisers such as Fall Festival, Noche de las Estrellas, hosting a yard sale, hosting a blood drive and g Christmas wreaths. Upcoming events are the Mr. Knight performance, Panda Express fundraiser and an additional blood drive. Sponsor letters have also been sent to many businesses. The group has raised over \$10,000 towards their goal of \$20,000.

5

Supervisor's Signature:

Foundation Savings - 4100005285

2021-22

As of 12/31/22

| Description | Beginning Balance | Debit | Credit | Interest | Ending Balance |
|-----------------------------|--------------------------|--------------|---------------|-----------------|-----------------------|
| AAE Captial Campaign | \$85,427.27 | \$243.25 | | 168.73 | \$85,352.75 |
| NSLA Capital Campaign | \$69,008.19 | \$69,578.24 | \$300.00 | 136.60 | (\$133.46) |
| Davis Scholarship Endowment | \$14,046.45 | | | 24.11 | \$14,070.56 |
| Global Exchange Programs | \$13,009.31 | | | 24.11 | \$13,033.42 |
| HiDAS Endowment | \$64,105.98 | \$1,568.28 | | 128.56 | \$62,666.26 |
| Scholarships | \$28,849.61 | \$500.00 | \$5,500.00 | 56.25 | \$33,905.86 |
| Unrestricted | \$132,642.62 | \$7,711.83 | \$1,639.84 | 265.16 | \$126,835.79 |
| | | | | | |
| TOTAL | | | | | \$335,731.16 |

| Restricted Scholarship Funds | | | | | |
|---------------------------------------------|------------|----------|------------|--|--------------------|
| AAE Ambassadors Scholarship | \$0.00 | | | | \$0.00 |
| AAE PTC Scholarship | \$0.00 | | | | \$0.00 |
| AAE Staff Scholarship | \$0.00 | | | | \$0.00 |
| Bud Biggs Memorial Scholarship | \$0.00 | | | | \$0.00 |
| Edison Scholarship | \$0.00 | | | | \$0.00 |
| Gerardo Diaz Jr. Scholarship | \$0.00 | | | | \$0.00 |
| Mike Mangold Scholarship | \$2,750.00 | | | | \$2,750.00 |
| San Manuel Scholarship | \$0.00 | | \$5,000.00 | | \$5,000.00 |
| Sandra Perea Scholarship | \$6,535.00 | | | | \$6,535.00 |
| SLT Scholarship | (\$500.00) | \$500.00 | \$1,000.00 | | \$0.00 |
| Total Unrestricted Scholarship Funds | | | | | \$19,620.86 |

| Restricted AAE Capital Campaign Funds | | | | | |
|------------------------------------------------|-------------|--|--|--|--------------------|
| High Desert Turtle and Tortoise Club | \$2,500.00 | | | | \$2,500.00 |
| AAE Gym Weight Room | \$2,150.00 | | | | \$2,150.00 |
| Watertower, Gristmill, Shade Structures | \$25,060.39 | | | | \$25,060.39 |
| AAE Shade Fundraiser | \$10,900.36 | | | | \$10,900.36 |
| Total Unrestricted AAE Capital Campaign | | | | | \$44,742.00 |

**LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
December 1 - December 31, 2022**

CHECKING (LEWIS CENTER FOUNDATION)

| | | |
|-------------------------------------------------|--------------|--------------------|
| Beginning Balance | | \$15,043.37 |
| Revenue | | |
| Noche Proceeds | \$2,185.97 | |
| Mighty Cause - Giving Tuesday | \$500.00 | |
| Online donation to Ambassadors | \$970.70 | |
| Online donation to AAE Staff Scholarship | \$9.92 | |
| Online donation to Unrestricted | \$9.92 | |
| Interest | \$ 0.43 | |
| <i>Total</i> | \$3,676.94 | |
| Expenditure | | |
| Milestone Celebrations at All Staff Meetings | \$ 292.24 | |
| Board Fingerprint Reimbursement | \$ 25.00 | |
| Visa - Brew Fest/Milestone Celebration Supplies | \$ 79.35 | |
| Visa - Banking Supplies | \$ 97.41 | |
| <i>Total</i> | \$ 494.00 | |
| Ending Balance | <i>Total</i> | \$18,226.31 |

SAVINGS (LEWIS CENTER FOUNDATION)

| | | |
|---------------------------------------------|--------------|----------------------|
| Beginning Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$ 85,322.82 |
| Restricted Funds- NSLA Capital Campaign | | \$ (157.68) |
| Restricted Funds - Davis Endowment | | \$ 14,066.28 |
| Restricted Funds - Global Exchange Programs | | \$ 13,029.14 |
| Restricted Funds - HiDAS Endowment | | \$ 62,643.46 |
| Restricted Funds - Scholarships | | \$ 33,895.88 |
| Unrestricted Funds | | \$ 126,738.76 |
| | | \$ 335,538.66 |
| Revenue | | |
| HiDAS Dues | \$50.00 | |
| Interest | \$ 142.50 | |
| <i>Total</i> | \$192.50 | |
| Expenditure | | |
| <i>Total</i> | \$ - | |
| Ending Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$ 85,352.75 |
| Restricted Funds - NSLA Capital Campaign | | \$ (133.46) |
| Restricted Funds - Davis Endowment | | \$ 14,070.56 |
| Restricted Funds - Global Exchange Programs | | \$ 13,033.42 |
| Restricted Funds - HiDAS Endowment | | \$ 62,666.26 |
| Restricted Funds - Scholarships | | \$ 33,905.86 |
| Unrestricted Funds | | \$ 126,835.79 |
| | <i>Total</i> | \$ 335,731.16 |
| <i>Total Checking and Savings</i> | | \$353,957.47 |

Donations 2022-23

| Date | Recognition Name | Amount | Fund | Campaign | Appeal |
|------------|-----------------------------|--------------------|------------|-----------------------|----------------------------|
| 8/12/2022 | Jennifer Fanscoyoc | \$240.00 | AAE | Department | Visual and Performing Arts |
| 8/16/2022 | Isabelle Shyu | \$40.00 | AAE | Department | Visual and Performing Arts |
| 8/17/2022 | James Muir | \$500.00 | AAE | Unrestricted | |
| 8/19/2022 | Huirong Liang | \$100.00 | AAE | Unrestricted | |
| 10/27/2022 | Life Church | \$200.00 | AAE | Department | Athletics |
| 11/28/2022 | Lawren Bell | \$70.00 | AAE | | |
| 12/9/2022 | AAE PTC | \$10,397.44 | AAE | | |
| | Subtotal | \$11,547.44 | | | |
| 7/27/2022 | Marcia Vargas | \$103.30 | Foundation | NSLA Capital Campaign | |
| 8/10/2022 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 8/27/2022 | Marcia Vargas | \$103.30 | Foundation | NSLA Capital Campaign | |
| 8/28/2022 | Buck Goodspeed | \$200.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/1/2022 | Christina Edlauer | \$20.76 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/2/2022 | Darryn Doman | \$102.56 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/4/2022 | Tom O'Neil | \$500.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/13/2022 | Donna Hackney | \$10.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/14/2022 | Staci Yune | \$102.56 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/15/2022 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| 9/22/2022 | Penny Bean | \$41.21 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/26/2022 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 9/27/2022 | Brook Gupta | \$102.56 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/27/2022 | Brook Gupta | \$92.33 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/27/2022 | Teresa Dowd | \$41.21 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/27/2022 | Jon Keller | \$20.76 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Diana Crowe | \$41.21 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Joshua Direen | \$10.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | David Tellyer | \$20.76 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Stephanie Deininger | \$20.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Mike Gonzalez | \$10.53 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Candice Gayle | \$76.99 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Vineyard Insurance Services | \$75.00 | Foundation | Unrestricted | Brew Fest Fundraiser |

| | | | | | |
|------------|--------------------------------|-------------------|------------|--------------|-----------------------|
| 9/28/2022 | Vineyard Insurance Services | \$75.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Lisa Lamb | \$300.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Brenda Cornejo | \$360.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Jisela Corona | \$150.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Veronica Calderon | \$50.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Ritual Brewing | \$100.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | PRMG | \$200.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | PRMG | \$75.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Bonnie Parti | \$100.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Dream Dinners | \$300.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | NearCal | \$450.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Thinkwise Federal Credit Union | \$500.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | Tracy Goulet | \$50.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | BSN Sports | \$100.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | NSLA PTO | \$65.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 9/28/2022 | RE/MAX | \$200.00 | Foundation | Unrestricted | Brew Fest Fundraiser |
| 10/15/2022 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| 10/26/2022 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 11/15/2022 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| 11/26/2022 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 11/29/2022 | Marcia Vargas | \$250.00 | Foundation | Unrestricted | Giving Tuesday |
| 11/29/2022 | David Tellyer | \$250.00 | Foundation | Unrestricted | Giving Tuesday |
| 12/15/2022 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| 12/26/2022 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 1/15/2023 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| | Subtotal | \$5,375.34 | | | |

| | | | | | |
|------------|-------------------------------|------------|------|--------------|-------------|
| 8/2/2022 | Pizza Factory | \$100.00 | LCER | Unrestricted | |
| 8/2/2022 | Los Domingos | \$100.00 | LCER | Unrestricted | |
| 8/2/2022 | Schools First Credit Union | \$120.00 | LCER | Unrestricted | |
| 8/2/2022 | SISC | \$120.00 | LCER | Unrestricted | |
| 10/2/2022 | Farmer Boys | \$450.00 | LCER | | Ambassadors |
| 10/20/2022 | PCH Architects | \$100.00 | LCER | | Ambassadors |
| 11/29/2022 | BNSF | \$1,500.00 | LCER | | Ambassadors |
| 12/7/2022 | Mitsubishi Cement Corporatior | \$1,000.00 | LCER | | Ambassadors |
| 12/14/2022 | Suzanne Carmona | \$1,000.00 | LCER | | Ambassadors |
| 12/16/2022 | Alaska USA | \$500.00 | LCER | | Ambassadors |

| | | | | | |
|-----------|------------------------|-------------------|------------------|------------|---------------|
| 1/12/2023 | Dr. Paul Bell DDS Inc. | \$50.00 | LCER | | Ambassadors |
| 1/16/2023 | David Higginson | \$255.93 | LCER | | Ambassadors |
| 1/17/2023 | Town's End | \$180.00 | LCER | | Ambassadors |
| 1/20/2023 | Demetrius Freeman | \$1,000.00 | LCER | | Ambassadors |
| 1/23/2023 | Anonymous Anonymous | \$100.00 | LCER | | Ambassadors |
| | Subtotal | \$6,575.93 | | | |
| 8/26/2022 | Stephanie Deininger | \$167.00 | NSLA | Department | Middle School |
| 9/9/2022 | Stephanie Deininger | \$92.00 | NSLA | Department | Middle School |
| 9/30/2022 | Stephanie Deininger | \$196.00 | NSLA | Department | Middle School |
| | Subtotal | \$455.00 | | | |
| | Total | \$ | 23,953.71 | | |

LCF Board Meetings
Attendance Log 2022

| | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | TOTAL |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Genesis Vargas | | | | | Present | Present | Present | Present | Present | Present | 100% |
| Marisol Sanchez | | | | | | | | | | Present | 100% |
| Buck Goodspeed | Absent | Present | Present | Present | Present | Absent | Absent | Present | Present | Present | 67% |
| Jessica Rodriguez | Absent | Present | Present | Absent | Present | Absent | Absent | Absent | Present | Present | 44% |
| Sarina Daniels | Present | Present | Absent | Present | Absent | Absent | Absent | Absent | Absent | Absent | 33% |
| Ambar Martinez | | | | | | | | | | Absent | 0 |